

PROTECTION OF PHYSICAL PERSONS IN THE PROCESSING OF THEIR PERSONAL DATA
Regulation (EU) 2016/679, art. 13

The processing of personal data is subject to the principles of lawfulness, correctness and transparency in order to protect the fundamental rights and freedoms of physical persons. In view of this, please note the following:

1. The data is held by the Italian Ministry of Foreign Affairs and International Cooperation, acting in this instance through the Embassy of Italy in Abuja.....email ambasciata.abuja@esteri.it. telephone +234(0)2073122200
2. There is a personal data protection manager at the Italian Ministry of Foreign Affairs. In the event of queries or complaints, this person can be contacted at Ministero degli Affari Esteri e della Cooperazione Internazionale, Piazzale della Farnesina 1, 00135 Rome, tel. +39 06 36911 (switchboard), email: rpd@esteri.it; certified email: rpd@cert.esteri.it.
3. The personal data requested are required for the selection of the economic operator to whom the contract will be awarded and for any contractual procedures that may follow.
4. It is obligatory under Italian regulations to provide the data, and refusal to provide them will entail the exclusion of the candidate from the selection procedure and any contractual procedures that may follow.
5. Specially appointed staff members will process the data manually or automatically.
6. The data will be transmitted to the internal and external supervisory bodies of the Italian Ministry of Foreign Affairs. In signing this Annex, you also give your consent for the data to be verified with the local competent authorities and for the essential details of the final contract to be published on the Embassy's website, in accordance with Italian regulations on transparency in public tenders.
7. The data will be held for a maximum of five years from the time when the contractual relationship ends due to completion of the work or for any other reason, including termination for breach of contract. This term is suspended, however, in the event of legal proceedings.
8. You may request access to your personal data, and rectification if necessary, by submitting a request to the Embassy of Italy (contact details in point 1 above). You must also notify the personal data protection manager at the Ministry of Foreign Affairs that this request has been made (contact details in point 2).
9. If you believe that your rights have been violated, you may file a complaint with the personal data protection manager at the Ministry of Foreign Affairs (contact details in point 2). Alternatively, you may apply to the Italian data-protection authority (Piazza di Monte Citorio 121, 00186 Rome, tel. +39 06 696771 (switchboard), email: garante@gpdp.it, certified email: protocollo@pec.gpdp.it or to the judicial authorities.

{Place, date}

I confirm that I have read and accept the information in this document

Signature